

Modern Sailing School and Club is the premier sailing school on the West Coast. We have been teaching adults how to sail on the San Francisco Bay and internationally since 1983. Our highly respected and professional staff provides the highest level of instruction on the San Francisco Bay and California coast. Courses and specialty clinics are taught year-round, during the week and on the weekend.

Our sailing school is certified by the ASA (American Sailing Association) and is a Coast Guard Licensing Facility. Our Yacht Management Services ensure that our fleet is professionally maintained. Modern Sailing also offers and organizes skippered charters, hosted sails, team building events, international adventure trips, and has an active race program.

We are seeking an energetic, part-time Fleet Staff to join our team. Sailing is a fun and active sport, and this individual should be someone who can be fun, professional, flexible and maintain positive team spirit. Our staff enjoys leisure sails together, employee parties, discounts on marine supplies and vendors, and sponsorship for additional training. This position is 20 hours per week including work on the weekends, and has the potential to grow to full time.

**JOB SUMMARY:**

Working in Sausalito, the Fleet Staff will be working with members of the Fleet Team to ensure that we are maintaining a highly reliable, safe and attractive fleet of sailboats. This person will also ensure our customers, boat owners, and instructors are satisfied with the level of care we take in our Fleet.

**AREAS OF RESPONSIBILITY INCLUDE:**

- Preparing all boats to be chartered and ensuring charter-readiness for all boats that will be used that day.
- Preparing boats for upcoming special activities. (Multi-day courses or trips, offshore trips, etc.)
- Turnaround boats between charters
- Customer service: Assisting customers when necessary. Troubleshooting issues, finding items, securing replacement items for missing or broken items.
- Completing a weekly checklist for all boats in the fleet: refueling, topping up freshwater tanks, holding tank pump-out, interior and exterior cleaning of all boats
- Sail and rigging repairs and/or changes
- Purchase of supplies
- Assistance with MSC events (Member BBQs, for example)
- General Maintenance

**THE IDEAL CANDIDATE IS SOMEONE WHO:**

- is self-motivated, has a great attitude and works efficiently
- has sailboat maintenance experience and enjoys working on sailboats
- is team oriented and has good communication skills
- is able to adapt easily to changing conditions
- has sailing experience
- is customer service oriented

Additional benefits of this position are sailing lessons and opportunities, training, and a fun working environment.

If you would like to work in this active environment, please email [careers@modernsailing.com](mailto:careers@modernsailing.com) a cover letter and resume.